



Manager's Report

For Council Meeting 11/23/99

FINANCE

Listed below are the new businesses licensed during the period November 8, to date:

<u>Business Name</u>	<u>Address</u>	<u>Business Type</u>
Be In Touch, Ltd	9H Catoctin Cir. SW	Massage Therapist
Dasha Whitehurse	316 Valley View Ave, SW	Accounting Service
Flowers, wreaths & Other Stuff	515 Ginkgo Terrace, NE	Flowers, crafts
Professional Appraisal Ser.	325 East Market St.	Appraisal Service
ProNails	1071 Edwards Ferry Rd. NE	Nail Salon

PERSONNEL

Pursuant to Section 4-3 of the Town Charter, the following personnel actions have occurred since the last report:

New Hires:

LaVonne, Markham (full time)	Library specialist	Thomas Balch Library
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PLANNING and ZONING

Current Planning Division Activity

Plans accepted for review during the period November 8 – November 19:

- Leesburg Corner Premium Outlets, Phase 3 – Final Development Plan (105,046 square feet of retail)
- East Market Street Exxon – Final Development Plan (Redevelopment of Existing Service Station)
- Fort Evans Plaza – Revised Final Development Plan (Buffer Yard Revision)
- Rehau – Right-of-Way Dedication Plat
- Potomac Station, Section 8A – Final Plat & Deed (50 residential lots)
- Potomac Station, Section 8F – Construction Drawings (36 residential lots)
- Potomac Crossing, Sections 2 & 3 – Preliminary Plat Extension (595 residential lots)
- Tavistock Day Care Center – Sketch Plan (7,082 square feet daycare center)
- Tavistock Section 9, Lots 21-24 – Boundary Line Adjustment

Plans reviewed during the period November 8 – November 19:

- Water Pollution Control Facility Upgrade – Final Development Plan
- Hotel Squared – Final Development Plan (43,600 square feet hotel)
- International Pavilion, Parcel B7 – Preliminary Development Plan (95,530 square feet of retail and 4,800 square feet of office)
- Main Zone Water System Improvements – Final Development Plan
- Chesapeake Resources – Final Development Plan (Mini Storage Units)

- Kincaid Forest, Section 10C – Final Plat (29 residential lots)
- Style On Wheels – Sketch Plan (Parking Lot Plan)
- Potomac Crossing, Section 6 – Rough Grading Plan (15.1 acres)
- Beauregard Estates, Phase 4 – Preliminary Plat (33 residential lots)
- Fort Evans Plaza – Revised Final Development Plan (Buffer Yard Revision)
- Woodlea Manor, Phase 6 – Revised Landscape Plan
- Kincaid Forest, Section 10B, Lot 316 – Deed & Plat of Boundary Line Adjustment
- Kincaid Forest, Section 10B – Deed & Plat of Vacation and Dedication

Zoning Permits Issued (99-1100 thru 99-1149):**New Construction – Residential**

Exeter Hills – 2 SFD @ \$100,000.

Stratford “PhB”- 2 SFD @ \$85,000

Kincaid Forest – 4 SFD @ \$100,000.

Potomac Crossing - 1 SFD @ \$105,000.

Woodlea Manor – 1 SFD @ \$100,000.

Sycamore Hill – 6 SFA @ \$80,000.

Drymill – 9 SFA @ \$65,000.

New Construction Commercial

(None during this period)

Occupancy Permits Issued**Residential**

Woodlea Manor - 2 SFD

Stratford - 1 SFD

Stratford – 3 SFA

Tavistock – 1 SFD

Old Waterford Knoll – 2 SFD

Gateway Condo's - 13 MFD

Commercial

241 Ft. Evans Road (Leesburg Corner) – 3 Tennant Fit-Outs